

Meeting began at 2pm EST at the Clearwater Beach Hilton (17 May 2000)

Actions from the 14 April meeting were discussed.

- **Conference Theme:** EVMS in the 21st Century.
- Discussion about tracks. We agreed upon 4 tracks.
 - Training Track (to be subdivided into three tracks)
 - Track Coordinator – Will Gran
 - What's New with EVMS
 - Track Coordinators to be Fred Manzer and Dave Graham
 - Lessons Learned with EVMS
 - Track Coordinators to be Eleanor Haupt and Dirk Cruver
 - Application of EVMS outside the DoD (possibly)
 - Track Coordinators to be Barry Schuler and Linda Nobel.
 - Subtracks to include:
 - Commercial
 - Federal Agency (NASA, FAA, etc)
 - International
- We discussed the possibility of repeating presentations within the tracks...no resolution.
- Comment made to ask Dave Musio to speak at General Session (wide popularity across Commercial, DoD, Federal Agencies, etc)
- We discussed shortening presentations with the tracks to 60 minutes
- Need for a closing session to discuss workshop outcomes.
- Stagger the keynotes
- ACTION: John Singley to determine budget possibilities for speaker fee.
- ACTION: Need a closing panel that addresses application of EVMS outside of DoD
- Discussion about involving the audience more in presentations
- Need a presentation on IDE and EDI.
- **ACTION:** Identify keynote speaker...who? and more than one? Nominations due by May 17th.
 - Update: It was agreed to set aside 10K to pursue a motivational or inspirational speaker. Buddy and Bill to coordinate with National Speakers Bureau. Other possibilities were Mr. Linnegar (NASA) who talked at the Dekker Conference in San Diego.
 - Still a need to identify other keynotes, but an idea was entertained to have keynotes for the individual tracks.
- **ACTION:** Do we need to limit access to the IPMC 2000 web page to members of the planning group? Decision required by May 17th. ...Complete
 - Update: Decision made to password protect the page. Once DCMA firewall regains the capability, page will regain protection
- Identification of Co-Chairs in Training for IPMC 2001
 - **ACTION:** John Singley and Lee Baseman to nominate a government co-chair...Complete
 - Update: Action was passed to CPM.
 - **ACTION:** Walt Berkey to nominate an Industry co-chair...Complete
 - Update: Bob Pattie will represent Industry.
 - Nominations due by next teleconference...Action Complete.
- It was agreed that the next teleconference will be May 17, 2000 at 2pm at the Clearwater Beach Hilton.
 - **ACTION:** Judy Varljen to reserve an executive conference room with telephone...Complete

- **ACTION:** Bill Gibson (Wilma Uribe) to secure telephone arrangements...Complete
- **ACTION:** (Bill and Buddy) We will finalize the tracks by our next teleconference...Complete
- **ACTION:** John to send out e-mail and report back by Apr 28th on any volunteers.
...Complete
- **ACTION:** Bill and Buddy to finalize Track Coordinators, and get commitments, by May 17th.
...Complete
 - **Update: Complete...Track Coordinators identified.**
- Discussion about interspersing workshops with presentations to get more audience involvement. **ACTION:** To finalize format of tracks to decide if we will include this thought or not by May 17th.
 - Update – STILL OPEN
- **ACTION:** Judy Varljen to modify registration form to include space to write a question in advance of conference to be answered in closing session by panel members (TBD)
 - **Update:** Megan McCory has updated form. Bill and Buddy need to review.
- **ACTION:** Lee Baseman to send out Post Card to SCEA Members with details of upcoming IPMC Conference.
 - Update: Complete
- Discussion about Continuing Education. **ACTION:** Lee Baseman to report back by May 17th on the feasibility of doing this. If feasible, nomination of Project Manager due at same time.
 - Update: This needs to be discussed at next teleconference
- **ACTION:** Bill Gibson to ask Barry Schuler if he'd like to be the "Marketing Coordinator"
 - **Update:** Complete. Barry has agreed to do this, in addition to being a Track Coordinator.
- **ACTION:** Lee Baseman and Jennifer to finalize dates on the IPMC Conference schedule posted to http://www.dcmc.hq.dla.mil/dcmc_o/oc/earnvalu/ipmc.htm
 - **Update: STILL OPEN**
- Meeting ended at 1600.

Attendees

Buddy Everage
Walt Berkey
Will Gran
Judy Varljen.
Bill Gibson
John Singley
Barry Schuler
Brady Foster

//s//

Bill Gibson